



MINUTES

AFSCME Labor Management Monthly Meeting

*Thursday, March 1st, 2018, 9:00 a.m.
Executive Conference Room, City Hall South*

ATTENDANCE

AFSCME

Kim Mason-Hatt
Jodie Gunderson

MANAGEMENT

Rebecca Polizzotto
Charlie Miller

ABSENT

Matt Miller
Christi Amrine
Chris Risen

NOTE TAKER

Charlie Miller

OLD BUSINESS

AFSCME requested an update on point 5 from the last meeting:

5. The City will be updating the job description and doing a compensation analysis for the position currently held by Chris Risen as Property Technician.

The City Manager advised that a permanent decision regarding supervision of records staff had not yet been made and would most likely not be made until later in the year when the budget process was further along. However, the City is reviewing the records technician job descriptions in conjunction with its review and update of the property technician job description. These job descriptions will be reviewed at the next labor/management meeting.

NEW BUSINESS

No agenda items were set prior to the meeting.

1. The Union requested a bulletin board for the City Hall North building. The City Manager approved the bulletin board idea and the Union is planning to measure the wall in an appropriate employee area to see what size bulletin board would be needed.
2. The City Manager proposed the creation of an employee lounge in the City Hall North building as a future project after the Senior Center changes locations. The Union is supportive of this idea and it was decided that Kim, Jodie, and Charlie would take a look at the available space and come up with a recommendation on what to include in this lounge. The City and the Union would like to partner on more projects like this in the future to foster a positive Union/Management relationship.
3. The Union brought up that they appreciated the 'heads-up' notice received for a recent employee discipline issue, and that Matt Miller would be present at that meeting to help coach Kim in her role as a Union Representative in these meetings.

4. The City Manager asked the Union if they found that these monthly meetings were useful, and the Union agreed that they did.
5. The City Manager asked if the Union was aware of any Department Complaints or concerns that she needed to be aware of or that needed to be discussed. The Union said that they were not.

ADJOURNMENT

The meeting adjourned at 10:00 a.m.



Kim Mason-Hatt, President AFSCME



Rebecca Polizzotto, City Manager